



Florida | **Campus Compact**

FL|CC STEM INITIATIVE DAY INSTITUTE PROPOSAL REVIEWER SCORE SHEETS

Reviewer Name: _____ Reviewer Title: _____

Reviewer College/University/Organization: _____

Reviewer Phone: _____ Reviewer Email: _____

Proposing College/University Name: _____

Proposal Title: _____

Please complete one review sheet for each proposal and see the 2010-2011 Florida Campus Compact STEM Initiative Day Institute Proposal Reviewer Handbook for additional guidance on reviewing proposals. Thank you for serving as a reviewer.

a. **Primary coordinator/contact responsible for event (name, department, title, contact info):**

Does the proposal include a primary contact person responsible for the event?

Score: _____ *Maximum Score: 0 points*

Notes: _____

b. **Institute title emphasizing a STEM theme (i.e. Community Health, Sustainability, etc.):**

Does the title proposed convey the overall theme of the Day Institute?

Score: _____ *Maximum Score: 0 points*

Notes: _____

c. **Theme, proposed agenda, and topics covered or workshops offered:** Are the activities proposed consistent with the intended outcomes outlined above? How well will the proposed institute serve the targeted beneficiaries?

Score: _____ *Maximum Score: 30 points*

Notes: _____

d. **OPTIONAL—Plans for additional programming to expand host-campus engagement efforts:**

Are the activities proposed consistent with the intended outcomes outlined in pages 1-6 of this document? How well will the proposed institute serve the targeted beneficiaries? Proposals that do not submit this optional portion of the Day Institute program will receive a zero (0) for this section but their final score will be multiplied by two (2). More information will be provided below.

Score: _____ *Maximum Score: 35 points*

Notes: _____

- e. **Preferred dates or range of dates to host the institute between Sept. 2010 – April 2011:**
 Did the proposal include a preferred date or range of dates?
 Score: _____ *Maximum Score: 0 points*
 Notes: _____
- f. **Proposed timeline for activities:** How well planned is the timeline provided? Are there things that the proposal forgot to include or consider?
 Score: _____ *Maximum Score: 2 points*
 Notes: _____
- g. **Budget:** Does the proposal provide a budget with reasonable expenses within the parameters outlined by the RFP? Are there expenses that seem unreasonable or excessive?
 Score: _____ *Maximum Score: 3 points*
 Notes: _____
- h. **Connections/collaboration within host campus:** How well does the proposed event (and programming in part D of this narrative, if provided) serve as a mechanism for building or strengthening partnerships within the proposing institution?
 Score: _____ *Maximum Score: 5 points x 2 if submitted additional programming in part D*
 Notes: _____
- i. **Connections/collaboration with other colleges/universities, relevant organizations, and/or community partners:** How well does the proposed event (and programming, if provided) make connections with other colleges, universities, community serving and government agencies, associations, and/or other stakeholders? As a reviewer, is there anyone or group that should be invited to participate in the proposed events (and programming)?
 Score: _____ *Maximum Score: 5 points x 2 if submitted additional programming in part D*
 Notes: _____
- j. **Deliverables:** Does the proposal describe any new resources that will also be generated from the institute and its participants? How valuable are these new resources to advancing service-learning and engaged scholars on host campus, community partners, students, and other Florida Campus Compact members?
 Score: _____ *Maximum Score: 5 points x 2 if submitted additional programming in part D*
 Notes: _____

Total Score: _____

Did the proposal include additional programming as described in bullet “d”? If so, then do nothing else. If not, please multiply the total score by two. **Total Score:** _____ **x 2 =** _____

Please save your results and email them to Luciano Ramos at Luciano@floridacompact.org by 5:00 PM on Friday, July 16, 2010. Results can also be faxed to 850-922-2928.